



"Keeping health in mind – its everyone's business"

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ANNUAL GENERAL MEETING AGENDA

Date:	6 th December 2024	
Time:	6.00pm	
Place:	Electorate Office, (Laurie Zio MLA), Shop 5/36, Parap Place, Parap Shopping Village	
Item	Description	Responsible
1	Welcome and introductions	Chairperson
2	Apologies	Secretary
3	Review of actions from previous AGM	Chairperson
4	Acceptance of minutes of previous AGM	Chairperson
5	Chairperson's report & Acceptance	Chairperson
6	Treasurer's report /financial statements & Acceptance	Treasurer
7	Discussion of Proposed Resolutions (if any)	Chairperson
8	Questions to committee	Chairperson
9	Appointment of Auditor	Treasurer
10	Election of committee	Public officer
11	Meeting close	Chairperson